

JOB ANNOUNCEMENT

BearWise Jackson Hole

Program Manager, *Full-time Exempt*

Application Deadline: September 15, 2022

Location: Jackson, WY



Description Overview:

The BearWise Jackson Hole (BearWise JH) Program Manager is a lead source for assistance and expertise to private landowners and business operators in Teton County, Wyoming. The BearWise JH Program Manager will help implement Teton County's Wildlife Feeding Land Development Regulation (LDR) through outreach to the community, connection with individual homeowners and businesses, hands-on work to secure attractants, partnership with key agencies and creation and management of an incentive fund. The position will coordinate and manage volunteers. The Program Manager will report regularly to funding agencies and partners on actions and measures of success as established in the Program Manager work plan. The Program Manager must have especially strong communication abilities that will allow them to navigate varied social and political environments, and they must have a high level of understanding and ability to address human-wildlife conflict. Must work under an ethic of goodwill and support to the community and partners. This position will report directly to the Jackson Hole Wildlife Foundation (JHWF) and will be administered under this Wyoming 501c3 non-profit. Hence, the program will be managed to support and enhance JHWF's mission to advance wildlife conservation driven by science, collaboration, and a community of volunteers. However, partnering agencies will have the ability to provide input and feedback on the Program Manager's work, and the Program Manager is expected to work closely with all BearWise JH partnering agencies.

Qualification requirements: Competitive candidates will have at least 5 years working in wildlife conservation preferably with bears, 3 years managing human-environment conflicts, and 2 years managing grants/funding plus, preferred experience working with government agency partners. Demonstrate strong oral presentation, 1:1, and written communication skills, including grants and grant reports. Looking for a mature, passionate conservationist that is skilled navigating complex human environments. Preferred experience in managing website and digital outreach. Must be proficient with Microsoft software. Minimally required college bachelor's degree.

BearWise Jackson Hole
Program Manager
Fulltime Year-Round 3-Year Term with possibility of extension

JOB DESCRIPTION: BEAR WISE JACKSON HOLE PROGRAM MANAGER (2022)

Time-Effort Details:

% of Time	Description of Responsibilities
40%	Outreach with Community, Homeowners, Businesses
40%	Coordinate, Support, and Liaise with Partners
20%	Manage Incentive Fund, Fundraise

(40%) Outreach with Community, Homeowners, Businesses

Help homeowners bring their property into compliance with the Teton County Wildlife Feeding LDR and Town of Jackson Wildlife Feeding Ordinance. Be a resource of information regarding living in bear country and provide incentive for reducing wildlife conflict on private property. Work with individuals, subdivisions, property managers, ranchers, and community groups with impeccable communication skills and professionalism. Use press releases, social media, email, educational materials, direct 1:1 contact, and public speaking engagements to communicate. Provide an evaluation of private property to reduce attractants in compliance with Teton County LDR, at homeowners' request. Identify willing landowners in need of material items. Help homeowners construct and install compliant bird feeders, electric fences, and other wildlife-resistant structures as needed. Provide field assistance to agency partners for targeted conflict reduction programs (e.g., Teton Conservation District's crabapple reduction program). Recruit and coordinate volunteers to help accomplish these tasks as needed.

(40%) Coordinate, Support, and Liaise with Partners

Provide support for BearWise JH partners in the form of communication, information sharing, and coordination of implementation activities. Ensure that all parties are in communication with each other and aware of all wildlife conflict resolution activities. Attend and facilitate BearWise related meetings, seek to understand various constituents' values and priorities, and help partners meet goals around wildlife feeding and attractants. Coordinate communication with other agencies, nonprofits, officials and others working in the wildlife conflict arena in Teton County. Ensure efficiency and reduce redundancy between partners working towards the same conservation outcomes. Provide regular reports to BearWise JH about upcoming needs and activities. Coordinate annual meetings with BearWise JH partners to review the program, evaluate its successes, and identify opportunities for improvements. Meetings will include a review of human-wildlife interactions, wildlife populations, and regulation compliance levels; review the overall effectiveness of County regulations; evaluate feedback from property owners and identify amendments or adjustments to improve the program.

(20%) Manage Incentive Fund, Fundraise

Manage a monetary fund that will procure materials—e.g., bear-resistant trash cans and dumpsters; electric fence kits for apiaries, compost, gardens, chickens, and livestock feed; materials for bird feeder modifications; etc.—that aid landowners in complying with County LDRs and reduce wildlife conflicts on private property. Responsible for managing this fund’s income and expenses and balancing the fund budget. Help create a system where residents and business owners may access funds. Oversee any loans to waste management companies needing to upgrade capital equipment. Seek grant and donor funding to ensure sufficient resources. Managing these funds will require close coordination and communication with homeowners, agency partners, and donors/foundations.

BearWise Jackson Hole was established in 2006 and is a partnership between the Wyoming Game and Fish Department, Bridger-Teton National Forest, Grand Teton National Park and the Jackson Hole Wildlife Foundation. We are a subsidiary of the Bear Wise Wyoming program. BearWise Jackson Hole provides resources and outreach intended to keep bears wild and people safe.

Jackson Hole Wildlife Foundation’s mission is to advance wildlife conservation driven by science, collaboration, and a community of volunteers. We are an equal-opportunity employer. We are a progressive, open-minded organization that promotes capability and merit in the workplace. We do not evaluate employment on your gender, beliefs, skin color, sexual orientation, gender identity, age, national origin, veteran or disability status and we do not tolerate discrimination or harassment based on these characteristics. If you can do the job well, come as you are.

Salary: \$64,000 - \$70,000 DOE, with health benefits, holidays, vacation, flexible scheduling, sick leave.

To apply for this position:

Send a resume, three references, and a cover letter to Renee Seidler: renee@jhwildlife.org.

Email subject line: YOUR NAME BearWise JH Program Manager Application